

03/25/2021

Dear City of Princeton Water Customer,

The City of Princeton is currently performing a city-wide meter change out program to replace outdated water meters. These replacements will be done in phases around town over a period of time.

City employees, who carry picture ID badges and travel in marked city vehicles, will install the new meters. A typical installation should take approximately 30-45 minutes. Your water service will only be turned off for a few minutes.

**At this time, the existing inside water meter at your location will require replacement with a new meter. The new meter will be installed at no cost to you.**

At your earliest convenience, please contact city hall at 815-875-2631 ext. 1003 or email [meterchange@princeton-il.com](mailto:meterchange@princeton-il.com) to schedule an appointment. I can be reached Monday through Thursday from 8:30 am until 4:25 pm and Friday from 8:30 am until 2:00 pm. In the event your call is not answered, please leave a message with your name, address, telephone number, and a time that is best for a return call.

In preparation for your appointment, it is important to:

- Have a person eighteen (18) years or older present during the meter appointment.
  - Make sure the area around the meter is clear, so the installers have room to work.
- Meters are located inside the residence usually in the basement, crawl space or utility closet.

If you have any questions regarding this water meter replacement program, please feel free to call city hall or visit the website at <https://www.princeton-il.com/water-meter-change-out-program/> for more information.

Laurie Underwood  
City of Princeton  
Utility Billing